

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 16<sup>th</sup> of March 2017 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal, & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Wolterman

PLEDGE OF ALLEGIANCE – Michael Berding

#### PRESENTATIONS/RESOLUTIONS

A. Choraliers – Billy Smith

B. North Elementary Showcase – Denise Hayes  
Denise Hayes, principal, and Kelly Massey, music teacher, presented the Chorus and discussed the music program at North Elementary.

C. Butler County Auditor’s Office – David Brown  
Mr. Brown gave an overview of the tax collection for the Fairfield City School District.

The new website for the Auditor’s Office was introduced in mid-February.

The Auditor’s Office is gearing up for the triennial update to establish property values after reviewing the property sales for the past three years. An increase in property value calculation is anticipated.

#### COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

A resident spoke about the death of a middle school student.

A resident spoke about redistricting for next year.

A resident spoke about race relationships at the middle school.

#### SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

17-29 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Shorter to approve the following:

A. Personnel – Licensed

1. Resignations

- a. Marcia Kraft, Cincinnati Christian, Intervention Specialist, 60%  
(effective July 1, 2017; for retirement purposes)
- b. Mark Rice, West, Assistant Principal  
(effective at the end of the day on June 30, 2017; to accept another position within the district)

2. Leaves of Absence

- a. Chazelle Staples, Central, 1<sup>st</sup> grade  
(effective April 4, 2017 through May 6, 2017; for childrearing purposes)
- b. Susan Ventling, East, 4<sup>th</sup> grade  
(effective April 18, 2017 through April 21, 2017; for personal reasons)
- c. Megan Waldroff, Middle, 7<sup>th</sup> grade Language Arts  
(effective .5 on March 31, 2017 through April 14, 2017; for childrearing purposes)

3. Employment

- a. Jennifer Crawley, North, ESL Teacher, additional 50% contract  
(effective with the 2017-2018 school year; this brings her to 100% contract status)
- b. Mark Rice, Senior High, Math  
(recommended for a new two-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- c. Extracurriculars 2016-2017

**Senior High**

April Einsfeld, Softball, Reserve Assistant  
Danny Keene, Tennis Assistant, Boys  
Luke Westover, Lacrosse, Varsity Assistant, Boys

**Freshman**

Erin Knox, Softball, Assistant

**Middle**

Devon Barlow, Track 7<sup>th</sup>/8<sup>th</sup>  
Jared Nissen, Track 7<sup>th</sup>/8<sup>th</sup>  
Rhonda Rains, Tennis, Boys 7<sup>th</sup>/8<sup>th</sup>  
Doug Schneider, Track 7<sup>th</sup>/8<sup>th</sup>  
Joshua Scott, Track 7<sup>th</sup>/8<sup>th</sup>

d. Home Instructors

Elizabeth Moore

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$26.09 per hour, effective for the 2016-2017 school year.)

e. Substitute Teachers

Marilyn Coburn (Sub. Counselor)  
Shelby Jeffries  
Rachel Negrey

(All recommendations are for the 2016-17 school year at a rate of \$87 per day.)

f. Volunteers

Dennis Horn, Senior High, Lacrosse  
Tony Gallo, Senior High, Lacrosse  
Nick Meiners, Freshman, Baseball  
Tom Robertson, Senior High, Tennis, Boys  
Shawn Schilling, Senior High, Lacrosse

(The above-noted person is recommended for approval as volunteer coach for the 2016-17 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

17-30 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Weiser

MOTION – Moved by Mrs. O’Neal to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Gina Hettesheimer, West, Food Service Assistant  
(effective the end of the day March 2, 2017; for personal reasons)

- b. Janae Kimble, Middle, Food Service Assistant  
(effective the end of the day March 10, 2017; for personal reasons)

2. Leaves of Absence

- a. Bridget Burch, Sr. High, Educational Assistant  
(effective February 15, 2017 through February 17, 2017; unpaid personal)
- b. Asia Dean, Transportation, Bus Driver  
(effective February 21, 2017 through March 20, 2017; extension of unpaid Workers Compensation)
- c. Jenny Haley, Transportation, Bus Driver  
(effective March 6, 2017 through March 12, 2017; unpaid personal medical)
- d. Susan Miner, Sr. High, Food Service Assistant  
(effective March 7, 2017 through April 9, 2017; unpaid personal medical)

3. Employment

- a. Laverne Bartels, Intermediate, Educational Assistant  
(effective March 17, 2017; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

- 1. Revisions to Administrative Salary Ranges – Billy Smith
- 2. OSBA Board Development Program – Dan Hare
- 3. OSBA Leadership Institute, April 21-22 – Dan Hare

17-31 APPROVAL FOR REVISIONS TO ADMINISTRATIVE SALARY RANGES

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action

- 1. Recommend approval for revisions to Administrative Salary Ranges  
Mr. Berding thanked the administration for developing the new Administrative Salary Ranges.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

17-32 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR FEBRUARY 2017/  
APPROVAL OF THE 2016-2017 AMENDED APPROPRIATIONS RESOLUTION/DISPOSALS/  
APPROVAL OF RESOLUTION ACCEPTING THE AMOUNTS & RATES AS DETERMINED  
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR/APPROVAL TO AUTHORIZE  
TREASURER TO PAY AN INVOICE AGAINST A PURCHASE ORDER THAT WAS NOT  
PROCESSED IN ACCORDANCE WITH SECTION 5705.41 (D)

MOTION – Moved by Mrs. O’Neal to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

February 16, 2017 – Regular Meeting

March 2, 2017 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of February 2017.

C. Recommend approval of the 2016 - 2017 Amended Appropriations Resolution.

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
15621	Printer	Administration Building
16297	Printer	Administration Building
20481	Printer	Administration Building
22465	Computer	Administration Building
14822	Printer	Central Elementary
20524	Printer	Central Elementary
21188	Projector	Central Elementary
23020	Computer	Central Elementary
23021	Computer	Central Elementary
23043	Computer	Central Elementary
23053	Computer	Central Elementary
11468	Printer	East Elementary
23468	Ipad	East Elementary
23469	Ipad	East Elementary
18383	Printer	Freshman School
20333	Projector	Freshman School
18980	Printer	High School
22197	Computer	High School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 16, 2017

44

22703	Computer	High School
22721	Computer	High School
22726	Computer	High School
23155	Computer	High School
23476	Ipad	High School
25231	Ipad	High School
C2200	Treadmill	High School
16317	Projector	Intermediate School
18072	Laptop computer	Intermediate School
18442	Printer	Intermediate School
18478	Laptop computer	Intermediate School
22282	Computer	Intermediate School
22771	Computer	Intermediate School
22773	Computer	Intermediate School
22792	Computer	Intermediate School
22794	Computer	Intermediate School
22799	Computer	Intermediate School
22810	Computer	Intermediate School
22820	Computer	Intermediate School
22822	Computer	Intermediate School
22825	Computer	Intermediate School
22826	Computer	Intermediate School
22828	Computer	Intermediate School
22830	Computer	Intermediate School
22832	Computer	Intermediate School
22833	Computer	Intermediate School
22834	Computer	Intermediate School
22838	Computer	Intermediate School
22841	Computer	Intermediate School
22844	Computer	Intermediate School
22845	Computer	Intermediate School
22850	Computer	Intermediate School
22857	Computer	Intermediate School
22858	Computer	Intermediate School
22882	Computer	Intermediate School
22893	Computer	Intermediate School
23472	Ipad	Intermediate School
23481	Ipad	Intermediate School
23698	Computer	Intermediate School
23701	Computer	Intermediate School
23703	Computer	Intermediate School
25275	Ipad	Intermediate School
25632	Ipad	Intermediate School
12973	Printer	Middle School
19544	Projector	Middle School
23475	Ipad	Middle School
23848	Projector	Middle School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 16, 2017

22899	Computer	North Elementary
22903	Computer	North Elementary
22907	Computer	North Elementary
22922	Computer	North Elementary
22931	Computer	North Elementary
29792	Ipad	North Elementary
15077	Printer	South Elementary
16317	Projector	South Elementary
22636	Computer	South Elementary
22677	Computer	South Elementary
22719	Computer	South Elementary
22727	Computer	South Elementary
23466	Ipad	South Elementary
23467	Ipad	South Elementary
23470	Ipad	South Elementary
23653	Ipad	Special Services
23760	Mobility platform	Special Services
25184	Laptop computer	Special Services
25256	Ipad	Special Services
11049	Digital camera	Transportation
11638	Mobile radio set	Transportation
11639	Mobile radio set	Transportation
11640	Mobile radio set	Transportation
11641	Mobile radio set	Transportation
11642	Mobile radio set	Transportation
15306	Mobile radio set	Transportation
15796	Fax machine	Transportation
199883	Bus	Transportation
23238	Ipad	Treasurer's Office
11064	Printer	West Elementary
12494	Printer	West Elementary
19215	Printer	West Elementary
22387	Laptop computer	West Elementary
22527	Computer	West Elementary
22711	Computer	West Elementary
22934	Computer	West Elementary
22935	Computer	West Elementary
22939	Computer	West Elementary
22940	Computer	West Elementary
22941	Computer	West Elementary
22942	Computer	West Elementary
22943	Computer	West Elementary
22946	Computer	West Elementary
22947	Computer	West Elementary
22948	Computer	West Elementary
22949	Computer	West Elementary
22950	Computer	West Elementary

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 16, 2017

22951	Computer	West Elementary
22952	Computer	West Elementary
22953	Computer	West Elementary
22955	Computer	West Elementary
22957	Computer	West Elementary
22959	Computer	West Elementary
22962	Computer	West Elementary
22964	Computer	West Elementary
22965	Computer	West Elementary
22967	Computer	West Elementary
22968	Computer	West Elementary
22969	Computer	West Elementary
22972	Computer	West Elementary
22973	Computer	West Elementary
23062	Computer	West Elementary
23063	Computer	West Elementary
23158	Computer	West Elementary
23159	Computer	West Elementary
23160	Computer	West Elementary
23162	Computer	West Elementary
23465	Ipad	West Elementary
23471	Ipad	West Elementary
23473	Ipad	West Elementary
23482	Ipad	West Elementary
31517	Cell phone	West Elementary

- E. Recommend approval of the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor.

County Auditor's Estimate of Tax Rate to Be Levied:

Bond Retirement Fund	3.50 mills
General Fund	53.51 mills
Permanent Improvement Fund	<u>.50 mills</u>
Total	57.51 mills

- F. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):
1. Purchase order #3703732 – Association of Christian Schools - \$4,576.00  
(Cincinnati Christian purchase order for staff memberships)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0



## COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter – No report
- B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

Butler Tech opened its Workforce Services offices March 10. This office is designed to help more Butler Tech students get placed in job shadowing, internships and apprenticeships with local businesses. This is a collaborative effort with a lot of the local chambers of commerce. Workforce Service department at Butler Tech is the intersection where education meets business, and a place where students can apply their knowledge and make business connections.

Along with our own Board of Education, Butler Tech's Board of Education was also honored by the Ohio School Boards Association as a Gold Level Effective School Board Award Tuesday evening.

Butler Tech students held a military appreciation event last Friday. Several students collected items to donate to the Yellow Ribbon Support Center which send items to soldiers serving overseas. Keith Maupin, whose son Matt Maupin lost his life serving our country several years ago, was in attendance to accept the donations. This group of students also honored their classmates who have enlisted to serve our country after graduation.

I was in Washington DC this week attending the National ACTE Policy Conference. This three-day conference focused on the national funding models for career technical education and policies to help student achievement. While in DC, our group from Butler Tech attended a conference at the Swiss Embassy to learn more about the Swiss model of apprenticeships for secondary education students and how it promotes a strong economy and workforce placement. Many Swiss companies are practicing this program here in the US. An interesting note from this conference is that 2/3 of all high school students in Switzerland participate in some sort of apprenticeship, while only 1/3 go on to attend a four-year university straight from high school. Also, while in DC we had a productive meeting with several of the tristate area congress members. It was nice to see the support that our members of congress have for career education.

- C. Planning Commission – Brian Begley – No report

## ANNOUNCEMENTS

- March 20, 2017 – Board of Education Retreat, 6:30 PM, FAB Conference Room A
- March 22, 2017 – South Elementary Family Cultural Night, 6:30 PM – 8:00 PM
- March 24, 2017 – Spring Break Begins
- March 29, 2017 – School Resumes After Spring Break
- March 31, 2017 – Fairfield Prevention Coalition Scavenger Hunt, 6:00 PM – 8:30 PM, Lane Public Library
- April 6, 2017 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

## BOARD MEMBER COMMENTS

### Mrs. Shorter

She thanked Roger Martin for his work on updating the administrative salary scale. She feels that the proper steps are being taken to help with turnover.

She thanked the Choraliers and stated that they sound incredible.

She also thanked Mrs. Hayes and Mrs. Massie for bringing the North Elementary Chorus to the meeting tonight.

### Mr. Begley

He thanked the guests for their presentations.

He stated that the success of the Choraliers is not by accident; the building of the music program and the growing of the talent starts with the elementary schools where the administrators and teachers build the love for music in their students.

He was blown away by the performances of the Rhythm Express and the talent of all of the schools that participated in the Crystal Classic. He wanted to thank the parents for their hard work and acknowledged that it had to take hundreds of volunteers to pull off the event. He is prideful of the event.

### Mrs. O'Neal

As one of the Crystal Classic parent volunteers, she accepted the acknowledgement of the hard work that the Board has provided for the volunteers. Over 325 volunteers were involved in the event. But she pointed out that it takes the support of the school district and the Board of Education to pull off the Crystal Classic.

She thanked the Choraliers for their performance as well as the elementary students from North's chorus. She is excited that musicals are encouraged at the elementary level as an example of how the love of music and talent can be fostered at the elementary level and continue at every grade level.

### Mr. Berding

He read the following statement:

I also want to congratulate the Choraliers on their 50<sup>th</sup> year of entertaining the Fairfield community. I attended the Crystal Classic and had a great time. Thanks to all the volunteers to helped make it a success.

Thanks to North Elementary for their presentation tonight. North is near and dear to my heart. My kids all went there and now that my granddaughter is there. It probably will never be the same.

All are invited to the Fairfield Township Youth Basketball Finals Saturday at the FHS Arena. Admission is always free. This Saturday will cap off our 20<sup>th</sup> season of basketball for our students.

I am excited for my new reading glasses that I received from our school based health clinic. I can now read the mistakes I make when putting my updates together for our meetings. What a great place we have here in Fairfield that our families can take advantage of for their medical needs.

BOARD MEMBER COMMENTS (continued)

Mr. Hare

He congratulated the students for their excellent performance at the Crystal Classic. He stated that the students were gracious hosts and enthusiastic fans.

He did a special shout-out for the Do-Dads and Do-Moms who put in countless hours making everything happen according to plan.

He stated that he and Mr. Smith recently attended the Southwest Region Ohio School Boards Association meeting to receive the Gold Level for Effective School Boards. It was the seventh Gold Level Award for the district.

17-33 EXECUTIVE SESSION

MOTION – Moved by Mrs. Shorter to recess to Executive Session at 7:28 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official 121.22 (G) (1)  
Court Action 21.22 (G) (3) – Pending or Imminent Litigation  
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:00 pm.

17-34 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:01 pm by the President, Mr. Hare.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer